

Return to:
Surf Club Reservations
540 S. Collier Blvd
Marco Island, FL 34145
Phone: (239) 642-5800
Fax: (239) 642-7245



Using
Renting _____
Banking _____
Floor Pref. _____

Flexible Reservation Request Form

OWNER'S NAME _____
ADDRESS _____
CITY, STATE & ZIPCODE _____
HOME PHONE NUMBER _____
DEEDED UNIT AND WEEK _____
CLUB MEMBERSHIP NUMBER _____

I WISH TO RELINQUISH MY FLEX WEEK FOR CLUB POINTS (✓) _____

I REQUEST ACCOMMODATIONS FOR:

First Choice: Week Number (date) From to
Second Choice: Week Number (date) From to
Third Choice: Week Number (date) From to

I understand that my maintenance fee/taxes must be paid before occupancy.

I understand that there are no pets allowed.

I understand that check-in is SATURDAY 3 P.M. Check-out is SATURDAY AT 10 A.M.

There will be a \$25.00 fee to alter a confirmed reservation.

You must request and receive confirmation one year to ten (10) days in advance of the week you desire.

A new form must be submitted each year.

During the Holidays you are restricted by your use of Flextime and may not use this time period for 2 consecutive years. (If within 30 days of Holiday periods, units remain unused, you may be allowed this time)

DATE **SIGNATURE**

FOR RESORT OFFICE USE ONLY
Date Mailed
Verification No. for RCI exchange

RESERVATION CONFIRMATION LISTED BELOW

Confirmed Week _____
Dates _____
Unit # _____
Telephone # (239) 642-5800 Extension _____
Reservation No. _____

**OWNERS ARE RESPONSIBLE FOR BANKING WEEKS AND PUTTING WEEKS UP FOR RENT.
THE RESORT CANNOT DO THIS ON YOUR BEHALF.**

Please keep a copy of this completed form for your records.