CLUB REGENCY OF MARCO ISLAND

BOARD OF ADMINISTRATION MEETING

MAY 23, 2018

The meeting was called to order at 1:00 p.m. by Vice President, Clark Lee at Hilton Grand Vacations Regional Office, Marco Island, Florida. Board members in attendance via telephone were: Ms. Brehm, Judge Pearman, Mr. Lee, Dr. Pineno and Mr. Kennedy. Attending from Hilton Grand Vacations (HGV) were: Kristi Boetsma – Resort Director, Sharry Luneke – Area Managing Senior Director and Riki Martin – Executive Assistant and Acting Recording Secretary for this meeting. Jennifer Coleman – Myers, Brettholtz & Company was in attendance via telephone for the 2017 audit discussion.

**2017 AUDIT**

The Board reviewed the 2017 audit.

Ms. Coleman discussed the expenses related to Hurricane Irma.

Based on the recommendations from the FICPA, expenses related to Hurricane Irma will be recognized in conjunction with the insurance proceeds. For 2017, there will be no impact to the P&L related to the hurricane, as expenses will be deferred until 2018 when the insurance claim is finalized.

**MOTION was made by Dr. Pineno and seconded by Mr. Kennedy to approve the audit and authorize the President to sign the audit representation letter.** Ms. Brehm voted aye, Mr. Kennedy voted aye, Mr. Lee voted aye, Judge Pearman voted aye and Dr. Pineno voted aye.  **Motion carried unanimously.**

**PROPOSALS & DISCUSSIONS**

* Unit Refurbishments – Living Room Furniture

The Board reviewed the options for the living room furniture presented by Creative Interiors Design, Inc., Bayfront Interior Resources, Inc. and Marco Island Furniture and Design.

**MOTION was made by Mr. Kennedy and seconded by Ms. Brehm to approve the Creative Interior Design, Inc. proposal for the living room furniture option two, minus the 6x6-rug pad not to exceed $166,000.** Ms. Brehm voted aye, Mr. Kennedy voted aye, Mr. Lee voted aye, Judge Pearman voted aye and Dr. Pineno voted no.  **Motion carried.**

Mrs. Luneke reported that yesterday the Resort Directors had a Hurricane Irma debriefing meeting with Neil Hutchinson, Jason Dassow and the Corporate Communication team. Mr. Dassow is hopeful that the Business Interruption reimbursement of the maintenance fees will be paid in approximately thirty days. Mr. Dassow is expected to have the claim finalized in sixty days.

Mrs. Boetsma reported that the concrete collector tank under the clubhouse has a crack. She has contacted Florida Pool Professionals and they will be replacing the collector tank at their cost.

**FINANCIALS**

The Board reviewed the financials.

Dr. Pineno reported that Club Regency has received $3,797 in revenue from the weeks that were listed on RedWeek.com and he has extended the listings to October 16, 2018. Club Regency has two pending Association owned weeks sales the sales associates will receive the $250 incentive offered by the Board of Administration.

**ADJOURNMENT**

**MOTION was made by Dr. Pineno and seconded by Ms. Brehm to adjourn the meeting.** Ms. Brehm voted aye, Mr. Kennedy voted aye, Mr. Lee voted aye, Judge Pearman voted aye and Dr. Pineno voted aye. **Motion carried unanimously.**

Meeting adjourned ay 3:00 p.m.