CLUB REGENCY OF MARCO ISLAND

BOARD OF ADMINISTRATION MEETING

JANUARY 18, 2018

The meeting was called to order at 1:00 p.m. by Vice President, Clark Lee at Club Regency Resort, Marco Island, Florida. Board members in attendance were: Ms. Brehm, Mr. Kennedy, Mr. Lee, Judge Pearman and Dr. Pineno. Attending from Hilton Grand Vacations (HGV) were: Kristi Boetsma, Resort Director, Michael Anglin – Assistant to the Resort Manager, Sharry Luneke – Area Managing Senior Director and Riki Martin – Executive Assistant and Acting Recording Secretary for this meeting. Also in attendance for the Association sales discussed were Samantha Evans and Lisa Seymour.

**APPROVAL OF PREVIOUS MEETING MINUTES**

**MOTION was made by Dr. Pineno and seconded by Ms. Brehm to approve the minutes of the October 16 & 17, 2017** budget **meetings.** Ms. Brehm voted aye, Mr. Kennedy voted aye, Mr. Lee voted aye, Judge Pearman voted aye and Dr. Pineno voted aye. **Motion carried unanimously.**

Dr. Pineno met with Jim McCanna President of Surf Club Board of Directors to discuss the revision condominium documents, bylaws and termination date.Surf Club has revised condominium documents. Dr. Pineno suggested that each board member take a section of the condominium documents and review and provide suggestions on changes to be discussed at the March board meeting. Michael will scan the condominium documents and convert them to a word document for the board members.

**PROPOSALS & DISCUSSIONS**

* **Insurance Reimbursement**

Mrs. Luneke will contact Jason Dassow – Senior Manager Risk Management for Hilton Grand Vacations for a breakdown on the insurance claim. Myers, Brettholtz & Company will be available via teleconference at the March board meeting to address insurance questions. **MOTION was made by Mr. Lee and seconded by Dr. Pineno that the Board be involved in the proposed insurance settlement.** Ms. Brehm voted aye, Mr. Kennedy voted aye, Mr. Lee voted aye, Judge Pearman voted aye and Dr. Pineno voted aye. **Motion carried unanimously.**

* **Living Room Furniture**

The Board will address the model living room furniture following the annual meeting.

* **Living Room Floor Tile**

The Board discussed the sound issues with tiling the second floor units. They agreed to complete a second floor model unit with tile and a sound deadening product followed by a decimal reading on the noise coming from the second floor unit to the first floor unit. To be discussed at the March meeting.

* **Guest Bathroom Floor Tile**

The Board agreed to discuss the guest bathroom floor tile at the March meeting.

* **Guest Bedrooms Ceiling Fans**

The Board requested additional proposals to be discussed at the budget meeting.

* **Pool Furniture**

The Board reviewed the pool furniture proposals.

The Board prioritized 2018-2019 projects

1. Living room/dining room furniture, floor tile, guest bath tile and area rug
2. Pool furniture
3. Front doors E buildings
4. Guest bedroom ceiling fan
5. Clubhouse table bases
6. Stairway carpet

The Board discussed the maintenance technician 2 position.

**MOTION was made by Mr. Kennedy and seconded by Dr. Pineno the Board approved the new Club Regency logo as presented.** Ms. Brehm voted aye, Mr. Kennedy voted aye, Mr. Lee voted aye, Judge Pearman voted aye and Dr. Pineno voted aye. **Motion carried unanimously.**

Samantha Evans and Lisa Seymour joined the meeting to discuss the sale of Association owned weeks at Club Regency. In the past, the Board has approved paying the closing cost and Club membership on the sale of Association owned weeks. Ms. Seymour suggested a bonus to the sales associate. The Board agreed to further discuss incentives to be offered with the sale at the meeting tomorrow. Samantha and Lisa attend Club Regency luncheon and are adding a wine and cheese party on Thursday.

Mr. Lee gave an overview of his email exchange. He currently has 209 owners who participate in the email exchange.

**ADJOURNMENT**

**MOTION was made by Mr. Kennedy and seconded by Ms. Brehm to adjourn the meeting.** Ms. Brehm voted aye, Mr. Kennedy voted aye, Mr. Lee voted aye, Judge Pearman voted aye and Dr. Pineno voted aye. **Motion carried unanimously.**

**Meeting adjourned at 5:05 p.m.**